

This form must be completed and then submitted to the Church Council for approval.

APPROVED BY _____ DATE _____ ACCOUNT # _____

PLAN FOR FUNDRAISING APPROVAL FORM

Type of Fundraiser (CIRCLE ONE) A. Church Mission B. Church Contribution

Description: (What) Describe the fundraiser and it's purpose.

Benefit: (Where) Describe where the funds (profits) will go.

Administration: (How) Describe how the funds will be collected and dispensed. How will the project be administered? If appropriate, submit a budget outlining revenue, expenses and profits.

Time Line: (When) Describe the date or dates of your fundraiser. List any other dates of importance connected with the fundraiser.

Responsibility: (Who) List the main contacts and any other who will be responsible for the fundraiser.

Names: _____
